

2010 Conference Attendee Registration Form

Instructions: Please complete this form in its entirety. All fields are required.

NOTE: If you are completing this form for a Conference attendee but are not the attendee, please be sure to enter the attendee's contact information so that confirmation, invoice (if applicable) and other communications reach the correct person.



CONFERENCE ATTENDEE INFORMATION

FIRST NAME		LAST NAME	
ADDRESS			
CITY	STATE	ZIP	
PRIMARY EMAIL ADDRESS		DAYTIME PHONE ()	
SCHOOL DISTRICT, INSTITUTION OR ORGANIZATION		COUNTY	

Employer Category (check best one)

- Adult Basic and Literacy Education (ABLE)
- Business
- Educational Technology Agency
- Independent College / University
- Instructional Technology Center
- Joint Vocational School
- Non-Public School
- Public College / University
- Public Radio
- Public School
- Public Television
- Radio Reading Services
- State Agency
- Other: _____
- N/A

Position Level (check best one)

- Chief Information Officer
- Community Partner
- Curriculum Coordinator
- Higher Education Dean or Department Chair
- Higher Education Faculty
- Instructional / Integration Coordinator
- Instructional Designer
- Librarian / Media Specialist
- Parent
- Principal (or Assistant)
- Professional Development Coordinator
- Student
- Superintendent (or Assistant)
- Teacher
- Technology Coordinator
- Technology Staff
- Other: _____

CONFERENCE REGISTRATION DAYS

Days	Early Bird Fee: Received Online or Postmarked by 12/02/09	Regular Fee: Received Online or Postmarked by 1/13/10	On-Site Registration Fee	Full-Time Student = minimum of 12 hours
<input type="radio"/> February 1 only	\$95	\$120	\$170	
<input type="radio"/> February 2 only	\$95	\$120	\$170	
<input type="radio"/> February 3 only	\$95	\$120	\$170	
<input type="radio"/> February 1 and 2	\$155	\$185	\$230	
<input type="radio"/> February 2 and 3	\$155	\$185	\$230	
<input type="radio"/> Full Conference (Feb. 1, 2, 3)	\$230	\$275	\$325	\$100**
<input type="radio"/> Team Rate* <i>(full-Conference for team of 4 or more)</i>	\$187 per person	\$225 per person	NA	NA

*TEAM RATE: applies to (1) a team from the same district/organization (2) that completes an individual registration form for **each** member of the team, and (3) submits all forms online on **the same day** or mails all forms **in one envelope**.

**FULL-TIME STUDENTS must include a copy of current class schedule (any student) OR statement of enrollment signed by principal (pre-college student) when mailing registration and payment. A minimum of 12 semester hours (or equivalent) is required to be considered as a full-time student.

HAVE YOU PREVIOUSLY ATTENDED - The Ohio Educational Technology Conference? Yes No

ADA REQUESTS - I request the following accommodations:

Deaf Interpreter Wheelchair Other* Not Applicable

*Please email conference@etech.ohio.gov to explain how the Conference may assist you. For proper routing, include "Conference ADA Request" in the subject line. Email requests by Wednesday, January 20, 2010 to increase chances that your needs can be met.

PAYMENT OPTIONS:

By Check

Check Number _____ Please enclose check made payable to _____ Treasurer, State of Ohio

By Credit Card

CREDIT CARD #

EXPIRATION DATE

CARDHOLDER NAME

CARDHOLDER PHONE

BILLING ADDRESS

CARDHOLDER FAX

BILLING CITY

BILLING STATE

BILLING ZIP CODE

By Purchase Order

All registrations made by purchase order will be held as a tentative registration until receipt of a hard copy of the purchase order by eTech Ohio. Please mail a copy of the purchase order to eTech Ohio within two weeks of the submission of your registration. Purchase orders must be submitted to eTech Ohio by January 13, 2010.

A purchase order does not pay the registration fee. It is your responsibility to deliver a printed invoice to your treasurer or fiscal department to ensure that your registration payment is made.

Registration Invoice: Print the email confirmation/invoice that you receive from eTech Ohio and forward to the treasurer or fiscal department for payment.

Reservation by Purchase Order# _____ issued to _____ Treasurer, State of Ohio

Treasurer or Fiscal Manager's Contact Information

NAME

PHONE

EMAIL

FAX

ADDRESS

CITY

STATE

ZIP CODE

MAIL (NO EMAIL OR FAXES) REGISTRATION FORMS, CHECKS AND PURCHASE ORDERS TO:

Ohio Educational Technology Conference
c/o Conference Registration
35 East Chestnut Street, 8th Floor
Columbus, OH 43205

Questions or Comments:

Registration questions or comments:
conference_registration@etech.ohio.gov

General conference questions or comments:

conference@etech.ohio.gov
877.383.2406

DISCLAIMERS & POLICIES:

CANCELLATION POLICY: Conference registration cancellations will be accepted through Wednesday, January 13, 2010, and any refunds granted are subject to a \$25.00 service fee.

- All cancellations must be submitted in writing via email to conference_registration@etech.ohio.gov or via U.S. mail postmarked by January 13, 2010.
- Cancellations received or postmarked after January 13, 2010 will not be accepted for any reason.
- No refunds will be granted for cancellations received after the January 13, 2010 deadline.
- If you are unable to attend the Conference another individual may come in your place at no extra charge provided s/he brings a copy of your email registration confirmation or mailed registration materials along with a note or approval for the substitution, signed and dated by you. Substitute attendees must check in at Main Registration upon arrival.

BADGES: A registration is intended for an individual attendee. Attendees may not share a multi-day registration with other attendees. Attendees who violate this rule will forfeit their registration privileges and will not receive a refund.

PHOTOGRAPHY: This event is hosted by eTech Ohio Commission, an agency of the State of Ohio. As such, certain information may be released in accordance and compliance with the Ohio Public Records Act. This may include, but is not limited to, information contained in the registration forms. Additionally, attendance at this public event may lead to registrant's image and/or likeness being photographed and/or video recorded. By registering to attend this event, Registrant therefore grants eTech Ohio permission to use registrant's image and/or likeness in connection with any still photograph, live or recorded video display or other transmission or reproduction, in whole or in part, of the event.